

# Kindergarten 101



Kindergarten Students and Families,

**Welcome to Westpark Elementary! The kindergarten team is looking forward to a great year! In an effort to make you feel more comfortable as your child transitions to kindergarten, we've created a list of important information we hope you find helpful.**



**How to best contact teachers:** Please feel free to email me with any questions or concerns. I will do my best to answer promptly, but please allow 24 hours for a response. In the case of an emergency or urgent message, including changes in after school transportation, please contact the office at (817) 815-7000.

Erin Rittmayer – [erin.rittmayer@fwisd.org](mailto:erin.rittmayer@fwisd.org)

**Arrival and dismissal** – School begins at 8:00 a.m. and dismissal is at 3:00 p.m. At arrival students are responsible for hanging up their own backpack and getting out their own daily folder. Students will be dismissed from either the gym or cafeteria. Whoever is picking up your student will need to have your student's pick up card. You will either show the carpool monitor or gym door monitor the card to pick up your child. Also note that if your child is being picked up by someone not on their approved list then we will need a note and to see their ID when they pick up your child. **\*changes to regular dismissal must be in writing\***

**Folder Policy** – Folders will be sent home each day containing charts that reflect the student's classroom behavior. Please check for important information and initial calendar daily. The following is a behavior key:

Green – I made good choices today.

Yellow – I am working on making good choices.

Red – I have not made good choices today.

## **Homework Policy (will begin 2<sup>nd</sup> six weeks)**

Homework: A homework assignment will be sent home on Friday and will be due back the following Friday.

Reading: A weekly reading log and leveled reader will go home in a bag. The reader will contain sight words and letter patterns covered in school. Please have your student read these as independently as possible each night! Please initial the reading log each time your student reads.

**Grade Posting Procedures** – Kindergarten students do not receive grades. Instead each report card will indicate a student's level of mastery in various skills. The following is the report card key:

NI – not introduced

C – concern

E – emerging

D – developed

**Birthdays** – We are allowed to celebrate birthdays in the classroom during **the last fifteen minutes** before fine arts. If you would like to bring snacks/treat for the class, please give your teacher a **2 day advanced notice** so that they can plan accordingly. Celebrations start at 1:40.

**Dress Code:** Please make sure that your student is adhering to the Fort Worth ISD dress code. Students are to wear uniforms each day with the exception of Fridays. Students may wear a Westpark t-shirt with dress code appropriate bottoms on Fridays. Jackets or sweaters that your child wears in the classroom must be solid black, navy, or white. They must wear close toed shoes. If your student has tie shoelaces they must be able to tie them. **No flip-flops or sandals.**

**Volunteers and Visitors** – Volunteers and visitors are welcomed! Please remember that all guests needs to check in at the front office before coming to the classroom. **All volunteers must have a background check completed through the office at the beginning of each year.**

**Lunch:** Kindergarten lunch guest are invited to visit on Fridays only. There will be no lunch guest permitted during the first three weeks of school.

**Snack:** We have snack in the classroom every afternoon. **The school does NOT provide snack.** Please send your student with an easy to open non-messy snack every day. Snacks cannot be liquid, as we often eat snack on the carpet. Water is the only liquid allowed. **Students may keep a water bottle in their cubby to use throughout the day.**

## Kindergarten Daily Schedule

| Time          | Activity   |
|---------------|--|
| 8:00- 8:15    | Announcements and Calendar, Morning Meeting                  |
| 8:15 – 8:45   | Writing  |
| 8:45 – 10:40  | Literacy Block   |
| 9:20- 9:35    | Morning Recess   |
| 10:40 – 11:10 | Lunch  |
| 11:10 – 11:40 | Recess   |
| 11:45 – 1:00  | Math   |
| 1:00 – 1:50   | Science/Social Studies<br>Snack – during this learning block |
| 1:50:2:40     | Fine Arts  |
| 2:55          | Dismissal  |